

Guidelines for grant applications to commission a composition or libretto

To apply for a grant to commission a composition or libretto you must submit the fully completed application form to our digital portal My Fund. With this form you can upload a description of the proposal and the required appendices. In this document you will find the guidelines on how to prepare your proposal, plus information about the appendices. We strongly advise you to follow the guidelines strictly, as this will ensure that we receive the right information needed to assess your application.

You must submit a separate application for each commission, unless you are commissioning a combination of a libretto and composition for a single production. In that case, a single application will suffice. You can submit a maximum of three applications per calendar year.

Grants cannot be applied for if a public activity is scheduled within 13 weeks of the submission date (a public rehearsal, concert or show). This, in order to avoid any changes being made to the activities during the 13-week processing period.

Project proposal (maximum of 5 pages)

Your project proposal must in any case contain the following information:

General (maximum one page)

- Give a brief description of your organisation, your performance practice and your experiences with commissioning works. Have you commissioned work before, and if so, how often?

Motivation for the choice of music writer (one to two pages)

- Briefly describe the work that you intend to commission.
- Are any collaborating parties involved in this commission?
- Offer a substantive and specific motivation for your choice of music writer. Discuss both the nature and the content of the assignment and the background and specific characteristics of the music writer's work.

Performance possibilities and public reach (one to two pages)

- Provide a prospective performance list (dates and venues). Which of these performances are confirmed and definitive, and which are an option, and which are still unsure?
- What is the prospective public reach of these performances? Will you also reach an audience via the radio, television or internet?
- Substantiate these quantitative ambitions (numbers of performances and public reach).
- Is the work available for other performing artists? What is the outlook regarding future performances by you or others?

Significance of the result of the activities for the performing arts in the Netherlands (maximum of one page)

- How does the significance of this assignment transcend the individual significance of your own performance practice?

Appendices and documentation

Upload the following appendices:

1. A written agreement between the commissioning party and music writer (or writers).

This must include agreements on the following aspects:

- the instrumentation of the work
- the length/duration of the work
- the date of the premiere
- the number of performances
- the amount of honorarium

This written agreement must be signed by both a representative of the commissioning party and by the music writer.

2. The music writer's curriculum vitae

Method of submission

Applications must be submitted electronically via the Performing Arts Fund website.

To do so you need a password. Apply for this password in good time via www.fondspodiumkunsten.nl/aanmelden. Processing your application for a password can take several office days. If you already have a password then you need not apply for a new password.

When will you know?

The Board of the Performing Arts Fund will notify the applicant of its decision in writing within 13 weeks from the submission date.

Any questions?

In case of any doubts and/or questions when completing the application, or if you are unsure as to whether you are eligible for a grant, please contact the Performing Arts Fund at +31 (0)70 7072700.